



*Parks, Recreation and  
Neighborhood Services*

## **PARKS AND RECREATION COMMISSION**

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District 1— Daphna Woolfe  
District 3— Adelina Del Real  
District 5— Ernesto Bejarano  
District 7— Trami Cron  
District 9— Rudy Flores, Vice Chair  
Citywide— Virginia Thomas

Sergio Jimenez, Chair —District 2  
Barinder Ahluwalia—District 4  
Demerris Brooks-Immel—District 6  
Vacant—District 8  
Brian Quint—District 10

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### **Draft Minutes**

**Wednesday, December 02, 2015**  
**5:30 p.m.**

#### **I. Call to Order & Orders of the Day**

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- Chair Jimenez called the meeting to order at 5:31 pm
- Commissioner Quint Absent

#### **II. Public Comment**

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(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Parks and Recreation Commission - Speakers are limited to 2 minutes).

- Sean Green spoke to recently legalized homeless campsites, downtown dwellers and online postings from a Commissioner.
- Pat Pizzo mentioned tree trimming contracts, prevailing wages, and staff time trimming vs. other maintenance activities.

#### **III. Announcements**

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- No staff announcements

#### **IV. Consent Calendar**

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- Approve the Minutes of December 2, 2015
- Approve the Attendance Report
- Receive and File Correspondence to Commission  
Documents Filed: (1) Minutes of November 4, 2015. (2) Attendance Report for November 4, 2015.

Action: Upon motion by Commissioner Flores, seconded by Commissioner Ahluwalia the motion carried unanimously, the Commission minutes and attendance report were approved. (9-0-1. Absent: Quint)

## V. Reports

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A. **Chair;**

B. **Director;** Steve Hammack reported on the following:

- Placemaking and park activation activities for Christmas in the Park and Superbowl occurring in Plaza de Caesar Chavez.

C. **Council and Commission**

1. **Council Liaison;** Michele Dexter – reported on the following:

- 2<sup>nd</sup> of 3 Guadalupe River Trail master plan development workshops

2. **Senior Citizens Commission;** None

3. **Youth Commission;** None

D. **Staff and Organizaion**

1. **Levitt Pavilion Update**

Documents Filed: (1) Presentation providing information on the Levitt Pavilion project.

Steve Hammack, Deputy Director, PRNS introduced Rick Holden, a member of the Levitt Pavilion Steering Committee, who provided the commission with the background on the project and shared the potential layout from the design committee for the location of the pavilion.

Commission discussion ensued.

Rick Holden and Steve Hammack responded to Commissioner questions.

2. **Friends of Los Gatos Creek Report**

Documents Filed: (1) Presentation providing an overview of the work done by Friends of Los Gatos Creek and Keep Coyote Creek Beautiful.

Steve Hammack, Deputy Director, PRNS introduced Steve Holmes with Friends of Los Gatos Creek and Deb Kramer with Keep Coyote Creek Beautiful, who provided the Commission with information on the projects their organizations have been involved.

Commission discussion ensued.

Steve Holmes and Deb Kramer responded to Commissioner questions.

## VI. New & Returning Business

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A. **Capital Bond Projects Status Report**

Documents Filed: (1) Memorandum, from the Parks and Recreation Commission, dated November 16, 2015, recommending to accept the report. (2) City of San Jose Parks and Recreation Bond Projects Fund Auditor's Report. (3) PowerPoint Presentation. (4) Letter submitted by member of the public.

Sharon Erickson, City Auditor, City Auditor's Office introduced the item and Cynthia Pon, CPA, CGMA, MGO, Certified Public Accountants. Cynthia provided the Commission an overview of the report highlighting specific sections.

Public Comments: Pat Pizzo read a statement regarding the soccer and softball complexes.

Commission discussion ensued.

Sharon Erickson, Cynthia Pon, and Suzanne Wolf, Deputy Director of Recreation Services, PRNS, responded to Commissioner questions.

Action: Upon motion by Commissioner Del Real, seconded by Commissioner Brooks-Immel, the motion carried unanimously. The report was accepted. (9-0-1. Absent: Quint)

#### **B. Budget Update**

Documents Filed: (1) Memorandum, with attachments, from Avi Yotam, dated November 18, 2015, requesting feedback.

Avi Yotam, Administrative Officer, PRNS provided the Commission an overview of the PRNS budget process and inquired about areas of interest.

Public Comments: Jean Dresden inquired about funding sources for positions, budget strategies regarding parks that have fallen due to the drought, homeless problems and addressing outstanding problems.

Commission discussion ensued.

Avi Yotam and Steve Hammack responded to Commissioner questions.

Action: Commissioner Flores moved to accept the report and the motion was seconded by Commissioner Woolfe. The motion carried unanimously, accepting the report. (9-0-1. Absent: Quint)

#### **C. Parks Service Delivery Standards**

Documents Filed: (1) Memorandum, with attachments, from Steve Hammack, dated November 16, 2015, recommending to accept the report. (2) PowerPoint Presentation.

Steve Hammack introduced the item and Abraham Chacko, Acting Program Manager, PRNS, who provided the Commission an overview of park condition assessments that were performed. Albert Rodriguez, Gardner, PRNS, and Danilo Carrasco, Groundswoker, PRNS, provided detailed information involved in rating the parks.

Public Comments: Jean Dresden suggested utilizing multi linear tools, the social environment and park usage. She also expressed concern regarding the economic impact resulting with turf reduction.

Commissioner discussion ensued.

Abraham Chacko and Steve Hammack responded to Commissioner questions.

Action: Upon motion by Commissioner Ahluwalia, seconded by Vice Chair Flores, the motion carried unanimously. The report was accepted. (8-0-2. Absent: Quint and Thomas)

**D. Summer Highlights**

Documents Filed: (1) Memorandum, with attachments, from Angel Rios, Jr., dated November 23, 2015, recommending to accept report. (2) PowerPoint Presentation.

Suzanne Wolfe, Deputy Director, PRNS and Ed Solis, Recreation Superintendent, PRNS, presented the item, highlighting PRNS summer recreation offerings, including camps and scholarship opportunities.

Commission discussion ensued.

Suzanne Wolfe and Ed Solis responded to Commissioner questions.

Action: Commissioner Brooks-Immel moved to accept the report, seconded by Commissioner Cron. The motion carried unanimously, accepting the report. (8-0-2. Absent: Quint and Thomas)

**E. Capital Improvement Program (CIP) Status Report**

Documents Filed: (1) Memorandum, with attachments, from Angel Rios, Jr., dated November 16, 2015, recommending to accept report. (2) PowerPoint Presentation.

Marybeth Harasz, Interim Deputy Director, PRNS introduced the item and provided an overview of the program and PRNS priorities.

Commission discussion ensued.

Marybeth Harasz responded to Commissioner questions.

Action: Upon motion by Commissioner Woolfe, seconded by Commissioner Ahluwalia, the motion carried unanimously. The report was accepted. (8-0-2. Absent: Quint and Thomas)

**F. 2015-16 Parks and Recreation Commission (PRC) Work Plan.**

Documents Filed: (1) 2015 - 2016 Work Plan, City of San Jose Parks and Recreation Commission.

Steve Hammack introduced the item and the following was discussed:

- Budget Study Session

Action: Commissioner Cron moved to accept the work plan, seconded by Commissioner Woolfe. The motion carried unanimously, accepting the 2015-16 Parks and Recreation Commission Work Plan. (8-0-2. Absent: Quint and Thomas)

**VII. Adjournment**

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Meeting adjourned at 8:46 p.m.

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For questions, please contact Teresa Meyer-Calvert at (408) 793-4186.

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